1. General

The European Patent Office (“EPO” or “us” or “the controller”) is committed to protecting your privacy and the personal data (“personal data” or “data” processed in the framework of the organisation of events. EPO will process personal data according to the EPO Guidelines for the protection of personal data (DPG), which aim to ensure best practice when handling personal data. The information provided with this notice is given pursuant to Article 13 of the EPO Data Protection Guidelines.

2. Description of the processing

Individuals wishing to have access to the live broadcasting of the oral proceedings before the Enlarged Board of Appeal of the EPO will be requested to register via the Xing platform, an event management tool provided by the company New Work SE. The personal data collected will be processed in order to confirm the registration and to allow the EPO to provide them with the link for accessing the live broadcasting of the oral proceedings.

Xing has its own policy on the way they process personal data: if you register to an EPO event as a Xing User some information regarding the registration (such as the registration status and/or the actual participation) might be disclosed to the Xing community and/or to general public. More information can be found in the Xing Privacy Policy.

The event will be transmitted on the EPO platforms accessible by the registered individuals and by the EPO staff. Furthermore, the video recording of the event will be available for the next two weeks after the day of the oral proceedings on the EPO TV, an internal content platform for the exclusive use of the EPO staff.

If any individual physically participating to the oral proceedings does not want his/her image to be recorded, he/she can contact the event organiser and express, for compelling and legitimate grounds, his/her objection to be recorded. The event organiser will take his/her wish into account and offer the participant an alternative solution.

3. What personal data does EPO process?

In the framework of the registration to the event, personal data such as name, surname, country, e-mail address and the job category will be collected. Moreover, data pertaining to the video recording of the oral proceedings will be also processed.

4. What does the EPO use this information for?

Personal information will be processed in order to successfully manage the registration to the event and to efficiently organise the participation to the events. Furthermore, the personal data might be processed for statistical purposes.

Video recording will be processed by the EPO in order to manage the live broadcasting and the reproduction of the oral proceedings on the EPO platforms.
5. **Who will be responsible for managing this data at the EPO?**

The department responsible for managing the data is the Boards of Appeal of the European Patent Office. For any questions concerning the processing of your personal data, please send an email to EBARegistry@epo.org.

6. **Does the EPO have a designated Data Protection Officer?**

Yes, she can be contacted by sending an e-mail to dataprotection@epo.org.

7. **With whom does the EPO share the data?**

Third-party contractor supporting the EPO in the organisation of the event might process personal data, such as Xing. The contractor can only access data following the instruction set up by and when instructed to do so by the EPO.

The video recording of the oral proceedings will be transmitted on the EPO TV and can only be accessed by EPO staff.

8. **Will we use the data for automated individual decision-making, including profiling?**

Data provided will not be used for automated decision-making, including profiling.

9. **How long does the EPO keep your data?**

Personal data will be processed no longer than is necessary for the purposes for which the data were collected.

Personal data collected in the framework of the registration will be kept for maximum 4 weeks after the date of the event.

Video recording will be destroyed after a maximum period of two weeks from the date of the event.

10. **Your rights as data subject and our contact details**

You have the right to access, rectify, erase your personal data in the cases foreseen by EPO Data Protection Guidelines. To exercise your rights, please send a written request to the controller at EBARegistry@epo.org, your request will be answered free of charge and without undue delay.

For more information about EPO’s data protection and privacy framework, please see our general Data Protection and [Privacy Policy](#).