HOW TO REGISTER FOR eTENDERING
Create Your Company Profile
Click here to access eTendering

Click on ‘Register’ to create your company profile
Click ‘Next’ without an invitation code (or with if you have one)
Fill in required fields to register
Assign an employee for contact purposes

You can select your language preference from the dropdown menu
Accept the terms and conditions

Note registration is not possible unless the terms are accepted

Scroll down to accept them and continue

A summary of your registration is then shown, check it and click register

Accept the terms and conditions

1. Scope of application, modifications
   1.1 These Terms and Conditions govern the use of the procurement platform of the European Patent Organisation (EPO). They have no effect as regards the procurement procedures involved and are not part of the Procurement Documents.
   1.2 They supplement the terms and conditions of use for the websites of the European Patent Office, which also apply to the procurement platform unless otherwise provided herein.
   1.3 By registering under Section 2 below and using the procurement platform, the user accepts the validity of these Terms and Conditions.
   1.4 The EPO reserves the right to amend these Terms and Conditions at any time by posting amended Terms and Conditions on the website. Such amendments take effect on the day on which they are posted. Users are entitled to object to them within two weeks of posting. Continued use of the website or of its services constitutes acceptance of any changes concerned.
   1.5 If a user expressly objects to any new terms and conditions, the EPO is entitled to revoke the access rights. If a user does not agree to the Terms and Conditions as amended, he may also request deletion of his registration at any time.

2. User obligations, registration
   2.1 Use of the platform and participation in electronic procurement procedures requires prior registration of the user.
   2.2 Registration on the procurement platform is free of charge and valid indefinitely.
   2.3 Users must provide correct and complete information when registering and update it if necessary. They must not remove any access authorisation granted to them (for example by transferring data to an unauthorised third person). By registering, users agree to being contacted by the EPO by e-mail.
   2.4 The EPO reserves the right to delete the information given in the registration form.

3. Content of right of use
You have successfully completed your registration for eTendering

You can look for new tendering opportunities under ‘Current eTenders’
More employees to be added?

You can add additional employees via: Bidder - Add new employee
Further information regarding eTendering registration

Registration does not imply that notifications about newly published tenders will be automatically sent to the users.

For technical questions regarding eTendering, please contact the support hotline from our provider at +49 931 8806144

[Individual charges may apply. Monday to Friday, from 8 a.m. to 6 p.m. (CET/CEST), not including national holidays in Germany and Austria]

or contact us on eTendering@epo.org